

**Assurances to
Project CONNECT and The Transition Center
at the University of Florida**

The _____
Project (includes all school districts participating at this project site) agrees to adhere to each of the following assurances:

1. The Project will form or revitalize an interagency council for transition.
2. The Project will involve all populations of students with disabilities.
3. The Project will submit quarterly reports **on or before the date of each scheduled Project CONNECT meeting** and final report by June 30, 2008 in a format prescribed by the Project.
4. The Project will send a team to the initial Project training session. Teams should include, at a minimum, an Exceptional Student Education and a vocational education representative of the school districts involved, a Vocational Rehabilitation representative, a parent of a student with a disability, and at least one additional representative. If the Project is being jointly sponsored by an agency, college, or community college, a representative of the entity should attend.
5. **The Project will send representatives to the regularly scheduled meetings.** Travel expenses for at least one participant will be provided by The Transition Center.
6. The Project will conduct focus group meetings to identify barriers to transition and possible solutions. A report on the focus groups and outcomes will be submitted to The Transition Center by January 31, 2008. Participants should include students and adults with disabilities, family members, and representatives from the Division of Vocational Rehabilitation, the Agency for Persons with Disabilities, the Division of Blind Services, Exceptional Student Education, vocational education, community colleges and/or technical centers, community agencies providing support to adults and children with disabilities, area employers, and other agencies or groups involved in transition.
7. The Project will have an established way of work or working agreement OR formal signed interagency agreement by May 30, 2008.
8. The Project will expand implementation of recommended transition practices and the range of transition services within the school district in order to enhance student success in achieving their desired post-school outcomes.

9. The local agency will administer this project in accordance with all applicable statutes, regulations, program plans, and applications.
10. The Project will not use Project funds for indirect costs, food, awards, or t-shirts.
11. Assurances will be addressed through the Project action plan.

Signature of Organizational Representative(s) and Date(s)

Director Date:
Exceptional Student Education

Project Coordinator Date:

Director Date:
Exceptional Student Education

Project Coordinator Date: